

Southeast Utah Interagency Fire Management

Fire Program Analysis Charter

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1. Charter Overview

1.1 Identification

This project is known as the **Southeast Utah FPU Charter** (SEU FPU Charter) and was created to implement the Fire Program Analysis (FPA) process. This will be an interagency process involving the following wildland fire management agencies:

- Manti-La Sal National Forest, USDA Forest Service
(**Moab/Monticello, Ferron/Price, Sanpete Ranger Districts**)
- Bureau of Land Management Moab Fire District
(**Moab Field Office, Price Field Office, Monticello Field Office**)
- National Park Service Southeast Utah Group
(**Arches and Canyonlands National Parks; Hovenweep and Natural Bridges National Monuments**)
- Bureau of Indian Affairs, Ute Mountain Ute Agency

1.2 Purpose / Business Need / Scope

The purpose of creating this FPU charter is to support the interagency FPA effort, gather consistent model inputs and implement the FPA system for all agencies involved through:

- Providing subject matter expertise from the Fire Planning Unit (FPU) to implement FPA.
- Ensure data is provided by all agencies to run the FPA model.
- Provide expertise and personnel to run the FPA model ensuring all agencies' data, objectives, and priorities are represented.
- Develop, update, and maintain, as necessary, the fire planning unit (FPU) and fire management unit (FMUs) boundaries with consensus from all agencies.
- Assist in creating practices and procedures needed to implement FPA in an interdisciplinary and interagency framework.
- Brief and provide required products to management, the Geographic Coordinating Area and National FPA Implementation Coordination Group as required.
- Assist in design and development of the new national fire planning and budgeting system. Help develop processes and standards for interagency collaborative wildland fire planning. Help shape future policy and direction relating to wildland fire management.

1.3 Charter Objectives

The overall objectives of this Charter are to use the FPA Preparedness Module policies, procedures and supporting application components to conduct an interagency fire preparedness analysis and develop associated budgets for the Southeast Utah Interagency Fire Management Area within the context of the Fire Program Analysis System.

Specific objectives are:

- Develop interagency planning partnerships between Federal agencies and when possible State and local cooperators.
- Develop or refine resource management objectives relative to fire, and the full suite of fire management objectives, constraints and restrictions.
- Develop and refine the required data inputs for FPA.
- Perform an interagency “Run” using the data to create the FPA PM Analysis.
- Provide a reality check on model outputs, both costs and fire resources.
- Participate as subject matter experts for the national FPA Core Team in development of future revisions to the FPA PM software.

1.4 Partnerships

- Each agency as listed in Section 1.1 is considered the charter “partner” agencies. Additional participating cooperators may be added to the group as necessary or as directed by the Executive Steering Committee.
- Each Agency will have the right to remove their organization from this Charter with thirty days written notice to all members of the Charter.
- Each Agency reserves administrative rights for their units and will not be required to participate in an activity that is prohibited by their policy, regulation or law.

1.5 FPU Authority

- The authority at the FPU level is derived directly from the line officers that have signed the FPU Charter.

1.6 Key References

References may be found at <http://fpa.nifc.gov>. Following are significant documents guiding the FPA process:

- 1995 Federal Wildland Fire Policy
- 2001 Update to the Federal Wildland Fire Policy
- National Fire Plan
- A Collaborative Approach for Reducing Wildland Fire Risks to Communities and the Environment, 10-Year Comprehensive Strategy: Implementation Plan (a.k.a. 10-Year Comprehensive Strategy)
- Developing an Interagency, Landscape-scale Fire Planning Analysis and Budget Tool (a.k.a. "The Hubbard Report")

1.7 Terminology

Charter members will use terms consistent with those defined in the Glossary of Wildland Fire Terminology, published by the National Wildfire Coordinating Group (NWCG).

2. Fire Planning Unit

The Fire Planning Unit will include all lands under the jurisdiction of the Manti-La Sal National Forest, USDA Forest Service, Bureau of Land Management Moab Fire District, National Park Service Southeast Utah Group, Ute Mountain Ute, Bureau of Indian Affairs.

2.1 Charter Organization and Responsibilities

Executive Steering Committee

- Forest Supervisor, Manti-La Sal National Forest
- Field Office Manager, Moab Field Office - BLM
- Superintendent, Southeast Utah National Park Group
- Superintendent, Ute Mountain Ute Agency

Responsibilities:

- Approve SEU FPU charter.
- Approve FPA deliverables.
- Advise the FPA Working Team regarding scope, time, quality and cost tradeoffs.
- Ensure that the deliverables of the project will meet the business needs of the cooperators.
- Resolve cooperator disputes.

Fire Management Officers (FMO Group)

- Forest FMO, Manti-La Sal National Forest
- FMO, Moab Bureau of Land Management Fire District
- FMO, Southeast Utah National Park Group
- FMO, Ute Mountain Ute Agency

Responsibilities:

- Assist the FPU Working Team providing periodic input on specialty subjects or directing specialists.
- Identify liaisons for Local, State, Tribal and Federal Agencies.
- Provide working direction regarding FPA strategy.
- Recommend changes to the FPU charter.
- Review work plans, deliverables and time frames.
- Assure that the deliverables of the project will meet the needs of the cooperators.
- Develop the Charter and submit for approval.

FPA Working Team

Each agency reserves the right to add or remove team members as needed for their agency. Team Member names are listed in Appendix A and will be updated as needed.

- 1 person from Manti-La Sal National Forest
- 1 person from Moab Bureau of Land Management Fire District
- 1 person from Southeast Utah National Park Group
- 1 person from Ute Mountain Ute Agency

Responsibilities:

- Establish work plans for the Team to meet FPA time lines.
- Document assumptions, decisions made, and processes used in developing FPA.
- Coordinate with technical support groups, advisors and FPA geographical Liaison with the FPA Interagency Implementation Coordination Group, NIFC.
- Verify requirements for FPA system.
- Provide feedback on user interfaces, data structures and models to support FPA.
- Present project information to peers, associates and managers.
- Successfully produce FPA deliverables.

2.2 Core Process Workflows

The FPU Working Team will assemble data as needed for FPA. The Working Team will facilitate the gathering of data from all the agencies and input it into FPA. The Working Team tasks agencies with data needs and due dates for timely implementation. The Working Team will document assumptions, decisions made, and processes used in developing the analysis.

The Working Team informs the Fire Management Officers of discrepancies of data between agencies, discrepancies in assumptions and gaps in data that may lead to inconsistent outputs.

The Executive Steering Committee and Fire Management Officers provides oversight to the Working Team in developing assumptions that best represents “real world” fire operations for their individual agency and as a collective unit.

2.3 Cost Estimate

Each Agency will cover the cost of their personnel that participate in this Charter.

2.4 Charter Benefits

To develop an interagency analysis of the needed fire management organization and preparedness budget for initial response to wildland fires in the future.

Assist in design and development of the new national fire planning and budgeting system.

To develop processes and standards for interagency collaborative wildland fire planning.

To help shape future policy and direction relating to wildland fire management.

2.5 Conflict Resolution

The processes for conflict resolution will be as follows:

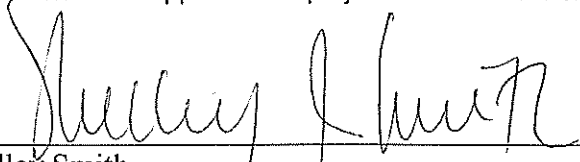
Conflicts within the working team will be forwarded to the FMO Group.

Conflicts within the FMO Group will be forwarded to the Executive Steering Committee.

Should line officers disagree with the analysis and resource allocation. Resolution should be first attempted at the FPU level. If resolution fails at the FPU level, the dispute will be elevated to the next higher level of line management.

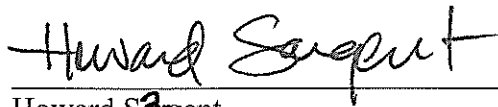
3. Approval Section

This charter is effective as of the date of signature. By signing, the signatories indicate their agreement and support of the project charter and their commitment to the project.



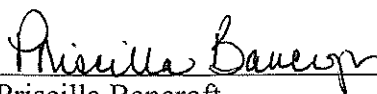
Shelley Smith
Field Office Manager - Moab
USDI Bureau of Land Management
Southeast Utah Field Office Alliance

3/19/08
Date



Howard Sargent
Forest Supervisor
USDA Forest Service
Manti-La Sal National Forest

3/20/08
Date



Priscilla Bancroft
Superintendent
USDI Bureau of Indian Affairs
Ute Mountain Ute Agency

11/20/07
Date



Kate Cannon
Superintendent
USDI National Park Service
Southeast Utah National Park Group

3/19/08
Date

for

Appendix A: Working Team Members

Team Leader – Fred Kaminski, Fire Planner, Manti-La Sal National Forest

Team Member – Leonard Garcia, Bureau of Land Management, Moab Fire District

Team Member – Craig Hauke, Southeast Utah National Park Group

Team Member – Myron Baker, AFMO, Ute Mountain Ute Agency